Minutes

Friends of the Outlet Board Meeting: March 22, 2017

Present: Peg Thompson, Gwen Chamberlain, Carol Worth, Ivan Oberholtzer, Leon Fontier, Dan Condella, Mickey Orr, Dave Reeve (via Skype)

Absent: Tom McGuigan, Norm Keok, Kristi Hoag, Chuck McClure, Nancy Tharp

Visitors: Taylor Fitch, John Warner, Steve Stork, Phillip Rahr

Minutes: Carol moved to accept the minutes and Leon seconded. Motion was passed

Financial Report: Dave had emailed his report earlier in the day, but Peg didn't receive it, so copies were not printed out. The report is attached. There were no questions.

Dave moved, and Leon seconded to pay the website development bill of $2400 to Kathleen Gaffney. This was more than the original fee, but board members agreed the extent of the work that needed to be done justified the additional cost. Kathleen will provide 6 months of support and training.

General discussion about forming a committee for long range projects planning. Peg will appoint a committee.

Committee Reports;

Membership: See attached report from Kristi with 235 members

Website: Board members commented on how pleased they are with the newly designed website.

Nomination: Steve Stork, John Warner, and Phil Rahr are all interested in joining the board

Signs: Gwen has submitted a grant application for $10,000 to the Yates Community Endowment, and reports that the Spence Memorial Fund will pay the entire cost (about $5,000) for the first sign, which is being designed for placement at the Dresden Trailhead. Carol said she has also applied for funds through the McGowan Foundation.

Maintenance: Mickey offered to chair a maintenance committee since his term as a director is coming to an end. He talked about areas of the trail that need immediate attention. The erosion near Cherry Street has increased in size since last week's rain, heavy snow and run off. General discussion about logging and potential for revenue through careful forestry management. Leon recommended contacting the DEC forester. Ivan presented a check for $1600.80 for black walnut trees that were harvested from the property where the Friends made a boundary agreement last year. Ivan followed up with the new property owner to arrange for the harvest of the timber. On a motion by Dan, seconded by Leon, the board unanimously agreed to form the Maintenance Committee.

General Discussion: Dan suggested a list of committees and their responsibilities be presented at the next meeting. Carol recommended that a committee be formed to handle thank yous, and similar correspondence

Old Business:

Policies and Procedures: Motion by Dave, seconded by Gwen to approve the Policies and Procedures, and to notify Chuck that they can be posted on the website.

Cascade Security: Dan reported that the trail cameras won't work properly for security purposes at Cascade. He says a system of electric cameras with a server could be set up for around $500 (less than the $1,000 the board had previously approved for trail cameras in the area). Motion by Carol, seconded by Dan to have the electricity turned on again so a system can be set up. Dave said he will contact NYSEG.

Office Space: Carol reported she has been working with Leona Jensen on sorting the documents in storage.

New Business:

Wine Festival Tours: Peg is seeking volunteers to be stationed at various sites on the trail to talk with people hiking on May 20 as part of the Flights of Fancy activities.

Torrey Irrigation: Peg will be attending a meeting at 10 a.m. March 24 to learn more about the potential for an irrigation system that could draw water from the Keuka Outlet and Seneca Lake.

Bero visit to Cascade: Peg reported that Richard Osgood, Jr. (architect) of Bero Associates is planning to visit Cascade at 10 a.m. March 25. The purpose of his visit will be to make a walk-through of Cascade, focusing on the existing buildings. There will be no charge for this visit. See attached information from Bero.

Yates County resolution: Peg distributed a copy of the Yates County Legislature resolution regarding the Friends of the Outlet. Board members thanked Taylor Fitch for his efforts on the Friends' behalf.

Dresden Fire Department: Peg distributed a letter received from the Dresden Fire Department (attached)

Tails on the trail: The Humane Society is planning a special event on the trail.

College activities: Peg reported a group of Hobart and William Smith students will be volunteering on April 8, and Celebrate Service Celebrate Yates will be held April 23. Volunteers can help with painting and planting. Volunteers from the Friends will be sought to help out.

Walkathon: Gwen reported on plans for the Walk for Water on Sept. 16, and said the Friends are being asked to contribute $500 in seed money toward the organization of the event. On a motion by Carol, seconded by Dan, the board agreed to contribute $500.

Annual Meeting: April 26, 7 PM at the Lyons National Bank.

Friends Of The Outlet, Inc.

STATEMENT OF ACTIVITY

February 16 - March 22, 2017

	TOTAL
REVENUE	
434 Direct Public Support	
435 Corporate Contributions	4,400.00
436 Individual Contributions	150.00
438 Trail Box Donations	31.56
Total 434 Direct Public Support	**4,581.56**
450 Investment Income	
451 Interest-Savings and Short Term CDs	7.78
Total 450 Investment Income	**7.78**
472 Membership Dues	2,700.00
PayPal Income	300.00
Total Revenue	**$7,589.34**
GROSS PROFIT	**$7,589.34**
EXPENDITURES	
637 Spense Memorial Expenditures	405.00
650 General and Admin Expenses	201.70
657 PayPal Fees	8.40
Total 650 General and Admin Expenses	**210.10**
Uncategorized Expenditure	144.74
Total Expenditures	**$759.84**
NET OPERATING REVENUE	**$6,829.50**
NET REVENUE	**$6,829.50**

Friends Of The Outlet, Inc.

EXPENDITURES BY VENDOR SUMMARY

February 16 - March 22, 2017

	TOTAL
Connect-A-Service	140.00
DeLoka	144.74
Garces Reit Design	405.00
Gwen Chamberlain	61.70
PayPal	8.40
TOTAL	**$759.84**

Friends Of The Outlet, Inc.

STATEMENT OF ACTIVITY

January 1 - March 22, 2017

	TOTAL		
	JAN 1 - MAR 22, 2017	JAN 1 - MAR 22, 2016 (PP)	% CHANGE
REVENUE			
434 Direct Public Support			
435 Corporate Contributions	4,450.00		
436 Individual Contributions	215.00	417.80	-48.54 %
438 Trail Box Donations	63.13		
Total 434 Direct Public Support	**4,728.13**	**417.80**	**1,031.67 %**
450 Investment Income			
451 Interest-Savings and Short Term CDs	16.38	16.58	-1.21 %
Total 450 Investment Income	**16.38**	**16.58**	**-1.21 %**
455 Book Sales	108.00	72.00	50.00 %
460 Miscellaneous Income		75.00	-100.00 %
472 Membership Dues	6,620.00	7,100.00	-6.76 %
475 Leases or Other Land Rights	2,000.00		
PayPal Income	800.00	395.00	102.53 %
Total Revenue	**$14,272.51**	**$8,076.38**	**76.72 %**
GROSS PROFIT	**$14,272.51**	**$8,076.38**	**76.72 %**
EXPENDITURES			
615 Postage	214.70		
621 Contracted Services			
623 Legal Expense		390.00	-100.00 %
Total 621 Contracted Services		**390.00**	**-100.00 %**
628 Facilities and Equipment			
629 Trail Maintenance	162.81		
634 Portable Potties	-680.00		
Total 628 Facilities and Equipment	**-517.19**		
637 Spense Memorial Expenditures	405.00		
650 General and Admin Expenses	201.70		
651 Newsletter Expense	969.06		
653 Printing and Copying	50.61		
654 Website Expenses	23.94	23.94	0.00 %
656 Office Expenses			
658 PO Box Rental	48.00	50.00	-4.00 %
Total 656 Office Expenses	**48.00**	**50.00**	**-4.00 %**
657 PayPal Fees	23.00	40.10	-42.64 %
Total 650 General and Admin Expenses	**1,316.31**	**114.04**	**1,054.25 %**
Uncategorized Expenditure	144.74		
Total Expenditures	**$1,563.56**	**$504.04**	**210.21 %**
NET OPERATING REVENUE	**$12,708.95**	**$7,572.34**	**67.83 %**
NET REVENUE	**$12,708.95**	**$7,572.34**	**67.83 %**

Friends Of The Outlet, Inc.

STATEMENT OF FINANCIAL POSITION

As of March 22, 2017

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
100 Community - Checking	54,557.08
105 Community - Savings	50,678.79
106 LNB - Hansen Endowment Savings	4,483.84
109 PayPal Bank	18.98
Total Bank Accounts	**$109,738.69**
Other Current Assets	
Uncategorized Asset	1,067.00
Total Other Current Assets	**$1,067.00**
Total Current Assets	**$110,805.69**
Fixed Assets	
160 Land and Buildings	39,002.00
161 Capital Improvement	3,690.63
Total 160 Land and Buildings	**42,692.63**
Total Fixed Assets	**$42,692.63**
Other Assets	
170 Investment in Spense Memorial	8,080.96
185 Hansen Fund- Mainstay Investments	59,642.84
186 Hansen Endowment - LNB Savings	-5,069.67
Total 185 Hansen Fund- Mainstay Investments	**54,573.17**
Total Other Assets	**$62,654.13**
TOTAL ASSETS	**$216,152.45**
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
320 Net Unrestricted Assets	193,324.46
330 Restricted Net Assets - Spense Mem.	10,119.04
Net Revenue	12,708.95
Total Equity	**$216,152.45**
TOTAL LIABILITIES AND EQUITY	**$216,152.45**

KEUKA OUTLET TRAIL
Friends of the Outlet Inc.

Friends of the Outlet, Inc.

Membership Report

March 22, 2017

	Individual	Family	Booster	Bronze	Silver	Gold	Platinum	Other	TOTAL
Business	0	0	5	3	2	0	1	4	15
Individual	88	77	48	4	1	0	0	2	220
TOTAL	88	77	53	7	3	0	1	6	235

BERO ARCHITECTURE PLLC
ARCHITECTURE SUSTAINABILITY PRESERVATION

Thirty-Two Winthrop Street, Rochester, New York 14607
585-262-2035 | contact@beroarchitecture.com

SOME THOUGHTS ON BUILDING SURVEYS

We are often asked by owners to survey buildings and make recommendations regarding maintenance and repair. There are many different levels of studies available, depending on the needs of the building, the needs of the owners, and the funds available.

SURVEY TYPES

Site Consultation: Usually based on one to four (1-4) hours at a site. This consultation can include any subject of interest to the owner. Brief oral or written recommendations are made. No construction costs are estimated. These consultations are often provided to owners concerned about maintaining and improving their buildings without damaging architectural integrity or physical fabric.

Report of Site Visit: After a brief walk-through a spreadsheet is prepared which identifies general work areas and priorities. Photographs and sketch floor plans are usually included in the report. No construction costs are estimated. This report is a very preliminary planning document, seldom used for funding applications.

Condition Report: This extensive report concentrates on the physical fabric. It is a detailed report which identifies deficiencies, recommends repairs, includes cost estimates, and prioritizes work items. Granting agencies often ask for a condition report to ensure the owner understands the full scope of maintenance requirements and is attacking high-priority needs.

Historic Structures Report: The highest level report currently recognized in the preservation field, often required when restoration is anticipated. It may be used when high-level funding is being sought for a significant resource. Historical analysis as well as study of the physical condition of the building is included.

COSTS

Professional fees vary depending on size and complexity of the building or site, location, general condition of the building, extent of the survey and report, etc., so any simple summary of fees is approximate:

Site Consultation	$ 400	to	$ 1,200
Report of Site Visit	1,000	to	5,000
Condition Report	5,000	to	20,000
Historic Structures Report	20,000	to	120,000+

Each building and owner is unique. An estimate of professional fees usually requires a brief site visit and consultation with the owner to determine the scope of the survey.

SUMMARY OF SCOPE

	SC	SV	CR	HSR
Targeted inspection and/or walk-around inspection	X			
Walk-through inspection		X		
Detailed inspection			X	X
Brief oral or written recommendations	X			
Annotated spreadsheet of work items w. priorities		X		
Spreadsheet as above plus a written description			X	X
Construction cost estimates			X	X
Review of existing drawings			X	X
Review of maintenance records			X	X
Interview of maintenance personnel			X	X
Interview of maintenance contractors			X	X
Maintenance chronology			X	X
Sketch floor plans			X	
Measured drawings				X
Description of existing fabric				X
Construction chronology				X
Brief historical overview			X	
Extensive historical analysis				X
Table of Contents			X	X
Attachments				
Technical supplements	X	X	X	X
Photographs		X	X	X
Historic photographs			X	X
Historic documentation				X
Bibliography				X
Glossary				X
Engineering systems inspection			*	*
Structural engineering analysis			*	*
Archaeological investigations			*	*
Special studies (such as wheelchair accessibility, future uses, renovations or additions)			*	*

* These services are options. Many reports are customized with these or other studies.

Note - these reports do not include Contract Documents (i.e. - working drawings and specifications).

STATE OF NEW YORK
YATES COUNTY LEGISLATURE
CLERK'S OFFICE

Penn Yan, NY, March 13, 2017

I Hereby Certify, That I have compared the preceding with the original thereof, on file in the Office of the Clerk of the County Legislature at Penn Yan, New York, and that the same is a correct transcript therefrom and of the whole of said original; and that said original was duly adopted at a meeting of the County Legislature of Yates County held at Penn Yan, New York on the 13th day of March 2017.

RESOLUTION NO. 74-17

RESOLUTION IN SUPPORT OF FRIENDS OF THE OUTLET

WHEREAS, since the flood of 1972 that severely damaged the Keuka Lake Outlet from Keuka Lake to Seneca Lake, the Yates County Legislature has passed a number of resolutions to acquire properties and easements along the outlet for the purposes of preserving and maintaining the Keuka Lake Outlet and its historical properties, and

WHEREAS, in 1995, after years of acquiring property along the outlet, the legislature agreed to sell all of its properties along the Keuka Lake Outlet, including the Outlet Trail, for one dollar ($1.00) to the Friends of the Outlet, and

WHEREAS, there is no intent on the part of the legislature to reacquire the property previously sold to the Friends of the Outlet, and

WHEREAS, Friends of the Outlet spoke at the March 6, 2017 Public Works Committee regarding various issues with the Outlet Trail that need to be repaired and potential future upgrades, and

WHEREAS, funding is needed to preserve the history and continue to make the Outlet Trail a tourist attraction in Yates County, and

WHEREAS, potential sources of funding for the Outlet Trail were presented at the aforementioned Public Works Committee meeting and at the March 7, 2017 Finance Committee meeting,

NOW, THEREFORE BE IT RESOLVED, that the Yates County Legislature supports the Friends of the Outlet in their efforts to continue, maintain and improve the Outlet Trail and its positive impact on tourism, and be it further

RESOLVED, that the Yates County Legislature endorses the Outlet Trail, and be it further

RESOLVED, that copies of this resolution be given to the Friends of the Outlet.

Carol C. Hayes

Clerk of the Legislature

Dresden Fire Department

P.O. Box 35
Dresden, N.Y. 14441

Emergency Dial 911

Chief

Warren Zimmerman

1ST Asst.Chief	2ND Asst. Chief	Deputy Chief
Dan Egburtson	Howard Leach	John Stryker

Dear Town of Torrey Residents

This year 2017 The Dresden Fire Department is looking in to the purchase of a set of tools called Rescue Jacks. These jacks are used for stabilizing cars, trucks, farm equipment and other accidents that the Fire Department gets called to. We also need to purchase other equipment that needs updating because of OSHA mandates to keep all member's safe on fire scene.

Last year 2016 the Dresden Fire Department purchased 1 ¾ inch hose to replace all of the hose on all 3 trucks. Each truck has a color code to tell which line is being used and we bought each color to replace all the old hose and enough to replace after fire calls.

Our department has a Hazmat / Decon team who responds for our county and with a four county team to any large accidents or hazards spills.

Everyone is welcome to visit the department, call any Chief or member and ask for a time to visit. On the first and third Saturday of the month the Ladies Auxiliary has a Pizza and Wing Night from 4 pm to 7 pm at the fire house. Phone 315 536 6391.

Once again we stand ready to help and aid all the residents should an emergency arise, whether it be medical or fire related. Your support in the past has been a big help, we sincerely hope you will continue with a contribution this year.

Thank you for your support
Dresden Fire Department